

QUENINGTON PARISH COUNCIL

Quenington Cemetery Fowler's Hill, Quenington

Rules and Regulations

These Rules were approved at the Quenington Parish Council Meeting held on 14th January 2016

The management of cemeteries in England is governed by the legislation set out in the Local Authorities Cemeteries Order 1977. Quenington Parish Council is the owner of the Cemetery and has set out the following Regulations in addition to the prevailing legislation to ensure that the Cemetery is maintained in an acceptable, affordable and sustainable manner. In particular the Parish Council aims to ensure;

- the ongoing provision of burial facilities for the residents of Quenington;
- the highest possible standards of maintenance within the Cemetery;
- that all burials taking place within the Cemetery are conducted in accordance with the prevailing legislation;
- the safety of all visitors to and those working within the Cemetery.

The following Regulations apply to all sections of the Original Cemetery and are made by the Council under paragraph 3 (1) of the Cemeteries Order for the proper management, regulation and control of the Cemetery.

In these Regulations the following words and expressions have the following meanings assigned to them:

'Burial(s)'	means either a burial or interment of ashes
'Cemetery'	means the original cemetery situated at Fowlers Hill, Quenington
'Council'	means Quenington Parish Council
'Council Office'	means the office of Quenington Parish Council situated in Quenington Village Hall, The Green, Quenington, Gloucestershire GL7 5BS, telephone no. 01285 750848/750000, e-mail : queningtonpc@gmail.com or such other address as the Council may occupy from time to time.
'Council Officer'	means the Council appointed Parish Clerk
'Cemeteries Order'	means the Local Authorities Cemeteries Order 1977
'ERB'	means an Exclusive Right of Burial
'Private Grave'	means a burial or interment grave in respect of which the right of burial has been purchased.

1. General Matters

- 1.1** These Rules and Regulations are made in accordance with the provisions of the 'Cemeteries Order' which applies to all Burial Authorities and Cemeteries as defined by the Order.
- 1.2** These Rules and Regulations apply to all persons using, working or visiting the Cemetery. The Council reserves the right to exclude or remove any person(s) failing to abide by these Regulations.
- 1.3** Where a particular matter is not covered by these Rules and Regulation the 'Cemeteries Order' will apply.
- 1.4** The 'Council' reserves the right to make any alteration to these Rules and Regulations as they see fit, consistent with the law.
- 1.5** The 'Clerk' shall be the Cemetery Superintendent.
- 1.6** All enquiries should be made to the Cemetery Superintendant at the 'Council Office'
- 1.7** Notice of Interment must be given to the 'Cemetery Superintendent'.
- 1.8** The Registrar's Certificate for Disposal or the Coroner's Order for Burial must be handed to the Cemetery Superintendent before interment takes place.
- 1.9** Interment may take place with or without any religious service, and any service may be conducted by such person as the person in charge of the interment thinks fit, subject to the 'Cemetery Superintendent' being notified.

2. Purchase and Transfer of Exclusive Rights of Burial (ERB)

- 2.1** Exclusive Rights of Burial must be purchased in respect of all graves and ashes graves. The ownership of the ERB is subject to all burials being authorised by the 'Council Officer' and payment of the appropriate fees. On purchase of an 'ERB', the 'Council' shall issue confirmation of Exclusive Right of Burial to the person to whom, or on whose behalf, the 'ERB' has been purchased and such named person shall be registered as being the owner of the Right.
- 2.2** The purchase of the 'ERB' is the right of one's self and/or designated members of one's family to be buried in a private grave or ashes grave, as the case may be, on which a memorial headstone or vase can be placed at a later date. The maximum number of owners of an 'ERB' is two.
- 2.3** At the time of purchase of an 'ERB' for a burial grave or ashes grave the purchaser must state whether the grave or ashes grave is to be a

single or a double grave or ashes grave and the person or persons to be buried in the grave or ashes grave shall be recorded on the 'ERB'.

- 2.4 The 'ERB' in respect of the original cemetery will be issued in perpetuity and may be purchased by a resident of the Parish of Quenington or by a non-resident, subject to the payment of fees as currently prescribed by the 'Council'.
- 2.5 The 'ERB' of a grave or ashes grave does not give the purchaser any rights of land ownership of such a grave or ashes grave.
- 2.6 Grave spaces in the 'Cemetery' shall be 1200mm by 2700mm.
- 2.7 Ashes grave spaces in the 'Cemetery' shall be 600mm by 600mm.
- 2.8 An 'ERB' in respect of a grave may be purchased in advance on payment of the appropriate reservation fee.

3. Memorial Regulations

- 3.1 There is no requirement to erect a memorial on a grave or ashes grave, but if one is, the proposed type and wording must be submitted to the 'Council' and approval granted before it is erected. Please note that a period of 6 months must elapse after a burial before a new permanent memorial is erected.
- 3.2 No memorials shall be placed or erected except on plots for which a Right of Burial has previously been purchased.
- 3.3 No memorial shall be placed or erected until the full design proposals, including proposed materials, have been submitted to and approved by the 'Council', the proposed wording has been submitted to and approved by the 'Council', and payment of the appropriate fee has been made to the 'Council'.
- 3.4 Memorials for full burial graves must be within the following dimensions: The upright stone should not exceed 900mm in height, 600mm in width and 100mm in depth. The base should not exceed 100mm in height, 800mm in width and 600mm in depth.
- 3.5 Memorials for ashes graves must be within the following dimensions: The upright stone should not exceed 600mm in height, 600mm in width and 100mm in depth. The base should not exceed 100mm in height, 600mm in width and 600mm in depth. Plaques can be erected, which should not exceed 200mm in height, 600mm in width and 600mm in depth. Memorials should be made of any natural stone.
- 3.6 All persons engaged in the installation of any memorial must be competent to undertake such work and all work shall be undertaken to the reasonable satisfaction of the 'Council'.

- 3.7 No memorial shall be altered or interfered with after it has been erected without the written approval of the 'Council'.
- 3.8 Ownership of and responsibility for the permanent maintenance of the memorial remains with the owner of the memorial and their successors in title. All memorials must be kept in good repair and in default thereof the 'Council' reserves the right to remove any such memorial which in its reasonable opinion it considers to be unsafe.
- 3.9 The 'Council' shall not be responsible for any damage, however caused, which may occur to any memorial.

4. Scattering of Ashes

- 4.1 Scattering of ashes within the 'Cemetery' can only be carried out on a designated plot and with permission from the 'Council'. If a new plot is to be purchased, the appropriate fees must be paid in advance. If ashes are to be scattered on a family grave, permission must also be sought from the owner of the Right of Burial for that grave. Details of the deceased are to be sent to the 'Council', which will then be recorded in the Burial Records.

5. Flowers and Wreaths

- 5.1 Wreaths and flowers may be placed on any grave but must be removed as soon as they have withered. No artificial flowers are permitted except for Remembrance Day poppies and/or Christmas wreaths and these should be removed after one month.

6. General Regulations

- 6.1 All visitors must conduct themselves in a quiet and orderly manner and in accordance with the requirements of the Cemetery Order. The 'Council' reserves the right to exclude or remove any member of the public at its sole discretion.
- 6.2 No children under the age of 12 years of age are permitted in the 'Cemetery' unless accompanied by an adult.
- 6.3 All dogs, including guide dogs, must be kept on a lead whilst in the 'Cemetery'. Dog owners must remove any dog mess immediately.
- 6.4 The 'Council' reserves the right of passage over all graves as circumstances require.
- 6.5 The 'Council' does not hold itself responsible for any failure due to circumstances beyond its control.
- 6.6 Any complaints must be made in writing to the 'Council Officer' at the 'Council Office'.

