

QUENINGTON PARISH COUNCIL
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD
AT 8PM ON 10th SEPTEMBER 2020 VIA ZOOM (Due to Coronavirus Pandemic)

Present: Cllr Michael Scott (Chairman), Cllr John Dooley, Cllr Janet Sallis, Cllr Michael Sayer, Cllr Don Downes, Cllr Mitchell Watkins.

In attendance: Penny Ibbotson (Clerk), two members of public (part)

1. Apologies for absence: Cllr Ray Theodoulou, Cllr K Geoghegan

2. Open discussion: No items raised.

3. Declaration of Interest on Items on the agenda: No items were declared.

4. To receive report from County & District Cllr Ray Theodoulou: Cllr Theodoulou was unable to attend the meeting but if anyone has any questions then please contact him.

It was agreed by all to adjust the order of the meeting.

7. To discuss maintenance of the verge near Mawley House, Mawley Road: The previous owners of Mawley House used to maintain the verges outside the property but the new owners have said that they are not willing to continue with the maintenance as it is not their property. The Clerk has checked ownership and the verges are owned by County Highways. The verges are becoming overgrown and making it difficult to park alongside; one area has three shrubs on, which without maintenance would encroach onto the road and currently are causing a problem to park alongside due to risk of scratching. Parking is mainly for visitors as most properties near the shrubs have their own drives. The Parish Council has tried to contact the new owner but has not had a reply. Before proceeding further it was felt that a discussion is needed with the new owner to see if they would take on at least some of the maintenance as a community gesture. If left to Highways, the verge would only be cut twice a year at the most. It may be preferable to remove the shrubs to avoid ongoing maintenance issues.

The members of public left the meeting.

5. To review recent road surfacing work in Quenington: The Parish Council is not impressed with the quality of work on the new road surface through Quenington compared to other areas; the edges are rough and not sealed and the surface itself is uneven in places. As the surface was placed directly on the old surface, drains needed to be lifted so the road already has patching in it and the height of the kerb along Springfield Road has been reduced. These comments will be fed back to Cllr Theodoulou to raise with Highways.

6. Planning:

6.1 To consider the following applications:

20/02830/FUL Erection of single storey conservatory at Japonica Cottage, Springfield Rd, Quenington: SUPPORT THE APPLICATION

6.2 To receive the September Planning Report: Three tree applications have been approved. There has not been a decision on the new farm buildings at Tom's Copse, Fairford yet. Cllr Theodoulou was going to look into the Highways report and feedback information, the Clerk will contact him about this.

8. Minutes: The minutes of the meeting on 9th July 2020 were agreed to be a true and accurate record of the proceedings; the Chairman will sign a copy of the minutes and return them to the Clerk.

9. Clerk's Report

- The new website was promoted in CHEQS magazine and there was a request for clubs/businesses to contact the Parish Council to be included on the website; there has been no response to this so I will try and contact organisations directly to see if they would like their details added. I have received training on adding material to the website but am still getting used to this; it might be beneficial if someone else was shown how to add content too. John Dooley volunteered to help with website admin.
- The goal posts have been installed and were paid for by Quenington Bulldogs. The old goal posts are still in the playground, the Bulldogs will be contacted about this as they had offered to remove them as part of the works. The new picnic bench for the playground and memorial bench for the green have also been installed and other benches secured more strongly into the ground.
- The playground signage has had to be replaced several times due to weather damage so they may be replaced with the signs provided by CDC. The tape on the roundabout needs regular replacing too.
- Online access to make BACS payments has been set up but there are problems with this, which need to be resolved.
- One resident has expressed an interest in becoming the Quenington Tree warden (Tani Phillips) and the Council was happy to appoint her in this voluntary role.
- Several branches have come off trees on the green recently and as the last tree survey and assessment was carried out 5 years ago, it was agreed to organise for another safety survey to be carried out.
- Scarrott's Fair will not be running this year due to the pandemic but they hope to return next year.
- Items raised under AOB at the July meeting have been dealt with ie the ragwort has been removed, the hedge cut back from the stile on Snake Drive and vegetation removed from the 'lay by' on Quenington Hill near the village sign and grit bin.
- The GAPTC AGM that was postponed from July is to be held virtually on Weds 9th December at 6.30pm. Further details will be sent out in due course.
- The playground 20 year lease runs out in October 2021 so ECT will be contacted about continuing the lease.

10. Finance:

10.1 To review and accept the September 2020 accounts: The accounts and bank reconciliation to 3rd September were reviewed and accepted.

10.2 To consider quote for tree work on limes at junction of Church road and Victoria Road: The work is to crown lift the lower branches to allow easier access for grass cutting and to reduce the height and spread of the lime growing into the nearby pine. The quote of £252 was approved; the work will need CDC approval before taking place.

10.3 To consider quote to cut back shrubs in cemetery and repair broken stile in playground: A quote of £350 has been provided to carry out this work and it was agreed that this was necessary work and approval was given.

10.4 To consider quote to repair the roundabout: The Clerk had approached several companies but only one was willing to quote to carry out the repair work, which includes replacing the bearings and timber platform and repainting the metal work. The quote of £1,550 was accepted. It was reported that part of the trim trail is also damaged so this could be added to the repair work. The broken basketball goal is being repaired locally.

11.0 To consider bulb planting and areas of wild flowers in the village: After discussion it was agreed just to focus on bulb planting at the moment which would be in the following areas: along the verge by the bus shelter, by Greenview hedge, infill planting in the daffodil circles and in the cemetery extension. It may be too late to organise bulb planting for this autumn and a method of marking the location of the existing daffodil circles needs to be thought of. Previous bulb planting has been carried out by volunteers but due to the large areas involved it was thought that hiring a contractor would be the best option.

12.0 Open discussion:

- A member of the Quenington Community Speedwatch Team has drafted a letter to the Area Highways Manager asking permission to place AutoSpeedWatch cameras in Quenington; this letter was approved for sending out.
- There is a lot of litter around at the moment, the Parish Council only organises a clean up once a year at the moment.
- There is a generator on Fowler's Hill, presumably linked to the power cut last week.
- Residents have asked about the proposed mast, the Clerk had contacted Sinclair Dalby recently and the delay has been in agreeing the lease of the land from ECT.

13.0 Date of Next Meeting: Thursday 12th November 2020

There being no further business, the meeting closed at 9.25pm.

_____ Chairman

_____ Date

September 2020 accounts

Bank balances as at 3rd September 2020

Savings.....£20,254.33

Current.....£10,040.35

Business saving account

Playground	£5,785.77
Cemetery Wall/Maintenance	£6,508.00
General Reserves	£6,000.00
Emergencies Fund	£1,500.00
Total	£19,793.77

Net Balance available **£460.56**

Current account

July 2020 Spreadsheet balance **£19,214.53**

Income

Goddard bench payment	£499.00
Total	£499.00

Expenditure *(Notes in italics refer to minute when item approved)*

1123 Marston Hill Playground groundworks <i>(March 2020 Item 8.6)</i>	£348.00
1124 CHEQS Magazine donation <i>(July 2020 Item 9.8)</i>	£100.00
1125 Annual Playground Inspection <i>(Email approval May 20)</i>	£120.00
1126 Penny Ibbotson July salary <i>(Nov 2012 Item 5)</i>	£325.99
1127 HMRC Income Tax	£81.40
1128 Penny Ibbotson expenses	£98.75
1129 Marston Hill August grass cut & fix benches <i>(Nov 2019 Item 9.3 & Chair approval)</i>	£1,016.54
1130 Bulldog websites <i>(June 2020 Item 3.0)</i>	£336.00
Transfer to Savings (July 2020 Item 9.7)	£7,620.00
Total	£10,046.68

September Spreadsheet Balance **£9,666.85**

Add Uncleared items

1119 Bulldog websites set up fee <i>(June 2020 Item 3.0)</i>	£37.50
1130 Bulldog websites <i>(June 2020 Item 3.0)</i>	£336.00

Total agrees with bank statement **£10,0040.35**