

QUENINGTON PARISH COUNCIL

MINUTES OF THE QUENINGTON PARISH COUNCIL MEETING HELD AT 7.30PM ON 9th SEPTEMBER 2021 AT QUENINGTON VILLAGE HALL

Present: Cllr Mike Scott (Chairman), Cllr Don Downes, Cllr Jan Sallis, Cllr Ben Rambaut, Cllr Michael Sayer, Cllr John Dooley (part) and County Cllr Dom Morris (part)

In attendance: Penny Ibbotson (Clerk)

1. Apologies for absence: Cllr Mitchell Watkins, Cllr John Dooley apologised in advance for a late arrival

2. Open discussion: No items raised.

3. Declaration of Interest on items on the agenda: None declared.

4. To receive report from District & County Councillors

District Cllr Ray Theodoulou: Cllr Theodoulou was not present at the meeting.

5. County Councillor Dom Morris: Dom has been working with Vernon Smith, the Cabinet member for Highways and QPC is now being offered regular meetings with the Deputy Area Highways Manager every 2-3 months. The meetings will be in Quenington so any issues can be assessed on site. More road patching seems to be happening at the moment but there is still more to do.

The recent Police & Crime Commissioner Roadshows have been useful to raise awareness of rural crime issues; there has been a widening of the Special Constable scheme to increase numbers.

AutoSpeedwatch has scored a success and been given the go ahead by Glos Police and Quenington is to be involved in the pilot scheme.

GCC is committed to increasing tree planting in the county, if anyone knows of suitable sites then let Dom know.

A 20 is Plenty Campaign is taking place at the moment but it is felt that this needs to be combined with enforcement and the offer from GCC should have a broader range of options than just changing signage. If there were a suite of speed reduction options then parishes could choose what suits their specific needs. Automated data is useful for the police as they can identify when regular offences occur and plan visits accordingly.

Dom is looking into organising a Flood Prevention Roadshow in the Autumn to prepare ahead for the winter. It is always useful to refresh Emergency Plans.

Kerbstones by Gospel Corner are loose again, there have been a lot of vehicles parking on the pavement whilst nearby building work has been going on. Vehicles are also often parked very close to the junction. ***Jan offered to go and talk to the builders and suggest that they park on the green instead.***

The trees on the left hand side going up the hill between Coln and Quenington are overhanging the road meaning cars have to go into the middle of the road. ***Dom will contact the landowner about this.***

It was agreed by all to bring forward item 6.4

6.4 To receive update regarding CDC planning process complaint: Joe Harris, Leader of Cotswold District Council (CDC) had replied to the original letter sent but unfortunately it had gone into a junk file. MP Geoffrey Clifton Brown has contacted Ben as he wished to hold a meeting with CDC and a delegation of local councils; Ben has replied to say that that would be OK but the number of parish councils should be limited to 3 or 4. There has been no reply to date, he will chase a response but if Ben doesn't hear soon then he will go ahead and organise a meeting with Joe Harris and representatives from 4 local councils.

Dom left the meeting.

6. Planning

6.1 To consider the following applications:

21/03130/FUL Erection of open front porch at 12 Springfield Road, Quenington.

NO OBJECTIONS

6.2 Update on Court Farm applications: The Biodiversity, Highways, Thames Water, Archaeology and Tree statutory consultee reports have been received but ECT is still waiting for the Heritage, Landscape and Drainage reports. Although there are still outstanding reports to be received, in order to progress the application, some amendments have been made to the scheme and ECT wishes to share these with the village as previously agreed.

ECT is still working to the current timeframe of a 30th Sept determination date and the QPC response deadline of 24th Sept. To be able to keep to these deadlines, an open event is planned for **Tuesday 21st Sept at Court Farm** (the village hall is busy that night). All Quenington households will receive a letter with further details, hopefully on Monday 13th Sept. QPC will put up info on notice boards and the Quenington website.

Two key amendments are that coach transport has been removed and lighting along the public footpath has been modified.

6.3 To receive September 2021 Planning Report: The report was reviewed (see attached).

7. Minutes: The minutes of the meetings held on 8th & 22nd July 2021 were agreed to be a true and accurate record of the proceedings and the Chair signed copies of the minutes.

8. Clerks Report:

- Following a request from Coln Parish Council, training on use of the defibrillator has been arranged for 10am on Saturday 6th November. This is free and open to all residents; it will be advertised in CHEQS and on the website and notice boards.
- There are often odd jobs to be done around the village and it would be useful to have someone to call on to do these –it was agreed to put an advert in CHEQS.
- The company proposing to install the telecommunications mast has been chased for an update but no response received to date.
- The Queen's Platinum Jubilee is next year, the Village Hall committee is planning an event on the first Bank Holiday in May (2nd) and it was agreed that QPC would support this event and allow some money in the 22/23 budget to go towards costs

- Two Councillors are needed to meet the Deputy Area Highways Manager for regular update meetings, Mitch and Jan volunteered to take on this role.

9. Finance

9.1 To review and accept the September 2021 accounts: The accounts and bank reconciliation to 3rd September 2021 were reviewed and accepted (report attached).

9.2 To consider quotes for the repair of the cemetery wall coping: Three quotes have been received of £670, £850 & £1,015. It was agreed to go ahead with the quote of £670 from Cotswold Dry Stone Walling. Funding will come from the cemetery maintenance budget and burial income.

9.3 To agree purchase of replacement bench on the Green: It was agreed to purchase a wooden bench from Earth-Anchors, which was a close match to the original bench. The cost to supply and deliver is £534 and Councillors will fix the bench in place and refix the plaque. Funding will come from the remainder of the general repairs budget (£290) and unallocated money in the savings account.

10. Review of playground inspection report: The inspection report is very detailed and thorough, all items for attention are either low or very low risk so no urgent matters to deal with. A number of items have an anticipated end of life of 2023-2025 so future planning is necessary; the see saw and roundabout are included on this list and this was queried as it was felt they could last longer. The slide needs the most attention and it was agreed to ask a local engineering company to assess the supports. It would also be useful to have the metal elements of the multiplay de-rusted and re-painted to help extend its life.

11. Discussion on progressing the proposed sculpture on the Green: The playground inspector has sent useful guidelines to follow for the construction of the sheep and these have been passed on to the blacksmith. A risk assessment is a legal requirement so it was agreed that the risk assessment team (MW, JS & MSayer) would work with the clerk to prepare this; once this is complete the clerk will contact the blacksmith and ask him to progress the sculpture ready for the opening of Fresh Air 2022. It was agreed that once installed, QPC would take ownership and responsibility for the sculpture. The insurance company would need to be informed to add it to the list of assets and public liability.

Mitch, Mike Sayer, Jan and Penny to prepare risk assessment.

12. Request from 20's Plenty group for support in campaign to persuade GCC to adopt a policy on 20mph speed limit: As the autospeedwatch cameras are looking to be a viable option, it was felt that QPC should concentrate on this campaign instead. It could be confusing to have both schemes up and running and it was felt that a 20mph limit alone would not reduce speeding as it needs to be backed up by enforcement.

13. Review of meeting with wildflower group on 19th August, to agree tree and shrub planting and potential source of funding:

Summary of Meeting on 19th August

- All agreed better management was needed next year - the areas in front of Greenview hedge and the bus stop hedge are to focus on spring flowers and will be cut regularly from June. The Church Rd verge is to be left uncut until August but will have more invasive weeds removed/cut back.
- The edges of the Church Rd verge will be left uncut next year but if this becomes troublesome they will be cut back.

- A resident paid for someone to cut the Church Rd verge and take away cuttings. Cuttings of other two areas were left on site.
- The wildflower group would like to engage more with the community and organise a talk by the Glos Wildlife Trust and hold a workshop for children.
- Low key signage eg 'wildflower project' was discussed and will be looked into.
- Bulb and tree planting was discussed – see below.

Comments from Residents - In total 7 residents have contacted the clerk with views about the wildflower scheme: 2 were in support, 1 would support if there were more wild flowers and 4 objected.

Cutting of Church Rd verge – A resident is willing to arrange a further cut and removal of cuttings for this verge in Sept/Oct but QPC will monitor the situation and ask the grass cutting contractor to cut the area on his last visit for the season if it is felt necessary.

Cutting of verge by bus stop – The contractor hadn't been able to mow this verge properly due to all the growth from the hedge from the area being left uncut this year. **Mike Scott will ask if he can cut it with a flail mower instead.**

Trees - QPC is receiving 2 free oak trees from the Honourable Company of Gloucestershire for the Queen's Green Canopy Platinum Jubilee Scheme. These will be small plants of 60-90cm height so will need protection. It was agreed to purchase black metal tree guards costing up to £70 each. The oak trees will be planted near the remaining silver birch.

It was agreed to plant a Whitebeam near the Greenview hedge as one cherry has already had to be felled and the remaining cherry won't last much longer. Cost approx. £50.

A resident has offered to pay for a larger oak tree (2.5m height) to be planted in the village, no more trees are needed on the Green so it was agreed to ask ECT if it could be planted in the playground area. Two buddleia have also been offered but it was agreed not to accept these as they spread easily and would be a problem to manage.

Bulbs - It was agreed to purchase the following: 500 snowdrops for the cemetery, 300 bluebells, 100 wild daffodils and 250 snowdrops for the grass in front of Greenview hedge and 500 daffodils for the verge in front of the hedge by the bus stop.

The cemetery and Greenview bulbs are to be ordered from Shipton Bulbs so will be UK grown and native. The daffodils for the bus stop hedge are more traditional daffodils as it was felt more robust species were needed in this location as it is used as a footpath and the grass is quite rough in this area. Traditional daffodils would tie in with the existing daffodils planted on the Green and area third of the cost of the native variety.

It is proving difficult to find a contractor to plant these bulbs so a volunteer day might be needed to plant all the bulbs.

Funding - A resident is trying to raise money from the Cotswold Community Fund for wildflower seeds for Church Rd verge, bulbs and trees in Quenington as above, a biodiversity talk by the Glos Wildlife Trust and a children's art activity event about beetles. In order to do this, she needs a letter of support from QPC, it was agreed to support this application and a letter will be sent.

14. Request to have lime tree in verge on corner of Church Road/Victoria Road pruned to improve light levels in adjacent property: The other lime tree in this verge was pruned last year but it had been agreed by the arborist that the lime tree in question hadn't needed cutting back at this time. The anticipated cost is in the region of £150 and there is no money left in the 21/22 budget for tree work. As leaves will be falling soon, it was agreed that this work could be left until the next financial year. If the resident wanted to pay to have the work carried out sooner, that would be acceptable.

15. Open discussion:

- Does the fairground give a donation to use the Green? The fair does give a donation based on income but it is usually £60-£70 per visit.
- A resident is interested in being involved in Speedwatch – as autospeedwatch looks to be starting soon, it was felt that the community speedwatch was not needed as it only worked when people were standing at the side of the road.

16. Date of Next Meetings:

Thursday 23rd September at 7.30pm –Planning meeting only

Thursday 11th November at 7.30pm – Council Meeting.

There being no further business, the meeting closed at 9.25pm.

_____Chairman

_____Date

SEPTEMBER 2021 PLANNING REPORT

[Roughcast rendering of eastern elevation of existing garage/kitchen wing at Pool Hay Victoria Road Quenington](#)

21/01198/FUL Status: Application Permit

Conversion of stone barn to form separate dwelling at Mawley Farmhouse, Victoria Road, Quenington

21/01657/FUL & 21/01658/LBC Status: Application Permit

Removal of outbuilding and construction of single storey extension at Old Mill Cottage, Victoria Road, Quenington

21/01651/51/FUL Status: Awaiting decision

Conversion of disused cattle shed to light industrial unit for the repair of agricultural machinery at Donkeywell Farm

21/01815/FUL Status: Application Permit

Reduce crown of yew tree by up to 50% at The Chapel House, Victoria Road, Quenington

21/02309/TCONR Status: No objections

Alterations and extension to existing pool building at Mawley House, Mawley Road, Quenington

21/02526/FUL Status: Application Permit

Reduce height of beech at 16 Springfield Road, Quenington

21/02471/TPO Status: Application Permit

Fell elm (dead), crown reduce maple and reduce height of walnut at Knight's Gate, Church Road, Quenington

21/02922/TCONR Status: No objections

Addition of black stove flue (partially retrospective at Mawley House, Mawley Road, Quenington

21/02607/FUL Status: Awaiting decision

Change of use of Court Farmhouse and stable building to offices and education space. Alterations to Court Farmhouse and stable building, provision of landscaping, bicycle store, vehicular parking and alterations to access at Court Farm, Church Road, Quenington

21/02553/FUL & 21/02554/FUL Status: Awaiting decision

September 2021 accounts

Bank balances as at 3rd September 2021

Savings.....£22,005.41

Current.....£11,436.63

Business saving account

Playground	£7,534.81
Cemetery Wall/Maintenance	£6,508.00
General Reserves	£6,000.00
Emergencies Fund	£1,500.00
Total	£21,542.81

Net Balance available **£462.60**

Current account

July 2021 Spreadsheet balance **£14,210.99**

Income

Moaby memorial inscription Row 11 Plot 32 £25.00

Expenditure *(Notes in italics refer to minute when item approved)*

BACS41 Penny Ibbotson June salary <i>(Nov 2012 Item 5)</i>	£209.95
BACS42 HMRC Income Tax	£48.60
BACS43 Marston Hill July grass cut <i>(Nov2019 Item 9.3)</i>	£835.73
BACS44 Marston Hill August grass cut <i>(Nov2019 Item 9.3)</i>	£835.73
BACS45 CDC Litter bin <i>(July 2021 Item 9.2)</i>	£252.00
BACS46 Penny Ibbotson July salary <i>(Nov 2012 Item 5)</i>	£341.95
BACS47 HMRC Income Tax	£85.40
BACS48 Penny Ibbotson - ICO payment <i>(July 2021 Item 9.3)</i>	£40.00
BACS49 Gordon Playgrounds – Inspection <i>(May 2021 Item 7)</i>	£150.00
Total	£2,799.36

September Spreadsheet Balance **£11,436.63**

Total agrees with bank statement

Relevant Local Government Powers

Cheque No	Power
BACS43,44	Highways Act 1980 s96, Public Health Act 1875 s164, Open Spaces Act 1906 ss9&10
BACS41,42,46,47	Local Government Act 1972s151
BACS45	Litter Act1983 ss5,6
BACS49	Local Government Act 1976 s19