

**QUENINGTON PARISH COUNCIL**  
**MINUTES OF THE QUENINGTON PARISH COUNCIL MEETING HELD**  
**AT 7.30PM ON 14<sup>th</sup> JULY 2022 AT QUENINGTON VILLAGE HALL**

**Present:** Cllr Mike Scott (Chairman), Cllr Jan Sallis, Cllr Don Downes, Cllr Ben Rambaut, Cllr John Dooley, Cllr Michael Sayer, County Cllr Dom Morris (part), District Cllr Theodoulou (part)

**In attendance:** Penny Ibbotson (Clerk)

**1. Apologies for absence:** All present.

**2. Open discussion:**

- Xylem has been in touch regarding cars regularly parking opposite their exit drive which causes an obstruction for vehicles leaving the site and poor visibility for cars coming out of the cul de sac and also those traveling along Springfield Road. Current building work nearby has increased this problem. It was agreed that there were visibility issues with cars parked in this location and a note will be written to go on the windscreens of vehicles to politely ask if they could park elsewhere.

**Action: The Clerk to write a note for use where necessary**

- A resident has been in touch with concerns about using the Churchyard recently for a sculpture exhibition and that it was disrespectful. Although understanding the concerns, it was felt that it was good to encourage visitors to the Church and Churchyard and promote the work of local young people. The comment will be fed back to the Fresh Air organisers.

**3. Declaration of Interest on items on the agenda:** John declared an interest in discussions relating to the Clerk vacancy and any matters related to the village hall.

**4. To receive report from County Councillor Dom Morris:** Dom has sent a full written report which will be made available on the Quenington village website.

- Dom has spoken to the Local Highways Officer following the meeting in Quenington and understands that a number of maintenance issues are being actioned. It was noted that there are also loose sets along the pavement near Gospel Corner. Dom is now the GCC Cabinet Member for Highways and Floods, which is extra work but useful to be able to monitor Highways matters.
- The AutoSpeedWatch Project is progressing well and the trial should be up and running soon.
- GCC is looking at the long term strategy for the future of cycling and is holding various workshops across the county. This includes consultation on the proposed Fairford to Lechlade cyclepath. An online survey will also be available soon.
- Plans are being made for the next tree planting season, if there is a local tree planting project or any land available for tree planting, let Dom know.

**6. To receive report from District Cllr Ray Theodoulou:**

CDC Planning has a huge backlog of work due to experienced Planners leaving and difficulty in finding replacements.

The plan is to borrow £75 million over 4 years to invest in green projects (mainly solar farms) but as CDC has no experience in investments consultants are being employed to handle this.

## 7.0 Planning

**7.1 To consider the following applications:** None received.

**7.2 To receive July 2022 Planning Report:** The July 2022 planning report was reviewed (see attached).

**8. Minutes:** The minutes of the meetings held on 12<sup>th</sup> May 2022 and 9<sup>th</sup> June 2022 were agreed to be a true and accurate record of the proceedings and the Chair signed copies of the minutes.

## 9. Clerks Report:

- The external audit has been completed and submitted. The period of exercise of public rights to view the unaudited 2021-22 accounts is currently open and runs until 29<sup>th</sup> July.
- Donkeywell Forge has not managed to fit the sheep sculpture so there is an item on the agenda to decide the way forward. I have contacted them about it but not heard back.
- The two oak trees on the Green are not surviving well so may need replacing in the autumn. They were regularly watered and the other two trees are doing well so not sure of the problem.
- One of the cradle swings has broken and has a warning sign on. It is difficult to find companies that carry out play equipment repairs but Greenfields, who have worked for QPC before has quoted £816.24 (excl VAT) to replace all four swings and chains and quoted approx. £4-5,000 to replace the whole unit. It was agreed to go ahead with the replacement work rather than replace the whole unit as the frame is still in good order; the price includes repainting the frame to smarten it up. *(Post meeting Note: £500 from playground maintenance budget and £316.24 from general repairs budget)*
- The request for a dog waste bin near Coneygar Cottages has finally been responded to by CDC with concerns about potential vandalism as it is in an isolated area. I have replied that QPC does not consider vandalism would be an issue and am awaiting a reply.
- There is now a War Graves sign on the cemetery – supplied by the Commonwealth War Grave Commission.
- A new street sign for 5-7 The Green has been installed as requested by residents.
- I had a useful meeting with the Local Highways Rep on 9<sup>th</sup> June, the minutes have been circulated previously but key points are:
  - i. New grit bins will be installed along Victoria Rd and at the top of Rag Hill. A request has also been made to move the current grit bin on Rag Hill away from the Quenington sign.
  - ii. The deep gully at the side of Fowlers Hill is to be investigated and a new drainage channel added to improve drainage and reduce risk to car damage.  
**Action: A survey of water flow down the hill is needed and Cllrs will try to do this when there is next some heavy rain.**
  - iii. New SLOW road markings are to be painted on Rag Hill
  - iv. Pot hole, manhole and kerb repairs to be carried out.
- There has been excellent progress with the Speedwatch project. Four camera locations in the Quenington parish have been agreed with Police and Highways and

hope to be installed soon. Three cameras are funded by QPC and one by the GCC/PCC Community Speed Watch Fund.

- This will be my last report as Clerk and I shall miss being involved with QPC. I am more than happy to help the new Clerk settle into their role and advise where needed.

## **9. Finance**

**9.1 To review and accept the July 2022 accounts:** The accounts and bank reconciliation to 8<sup>th</sup> July 2022 were reviewed and accepted (report attached).

**9.2 To receive the three month review of accounts:** The accounts for the first quarter were reviewed and spending is within budget at £4,972 to date.

**9.3 To consider request from Quenington Village Hall to increase rent:** The Village Hall Committee has had to review rental charges due to a large increase in insurance costs and propose the QPC quarterly rent is increased from £250 to £285. The increase was agreed by all.

**9.4 Refund on Jubilee Donation:** As the Jubilee committee were successful in grant applications, the full QPC donation of £500 was not needed towards the Jubilee celebrations and a refund of £240 has been received.

**10. To receive feedback on survey questions on playground:** 35 responses have been received to date, the deadline to respond is the end of July so a full report will be presented at the September meeting.

**Action: John to prepare report for next meeting.**

**11. To agree a way forward with the proposed sheep sculpture:** QPC has been waiting three years for the sculpture to be produced and the deadline was given of the end of June 2022. The Clerk contacted the Forge but had no response so it is assumed that they no longer want to carry out the work. It was agreed to cancel the project and transfer the money (£3,650) to the playground renovation fund. £1,000 of the funding was from Fresh Air so a piece of equipment will be purchased and identified as being donated from this funding source.

**12. To review the Quenington 2020-2025 Parish Plan:** As it is half way through the time period of the current Parish Plan, a review was carried out of progress to date – see separate report.

**13. To review Emergency Plan:** Mike Sayer recently attended CDC training on Emergency Planning and has a new template to work with. The current Plan is still up to date and will be referred to until Mike has transferred the information across and added new information where necessary. All Cllrs agreed that their contact details could be used on the new document.

**Action: Mike Sayer to update the Emergency Plan and all Cllrs to review the new document and feedback to Mike as necessary. Ben to research and add risk item regarding loss of electricity due to too many electric cars being charged at once.**

**14. To agree registered address for Quenington Parish Council:** Quenington Village Hall Committee has agreed that the Hall address could be used as the registered QPC address; it was agreed that this would be a sensible option rather than using the Clerk's home address. A key to the post box is to be given to the new Clerk.

**Action: The Clerk to advise the necessary authorities.**

**15. Open discussion:**

- Two applications have been received for the Clerk vacancy. After discussion, it was agreed to invite one of the applicants to interview with Jan and Ben next week.

***Action: Ben and Jan to arrange an interview.***

**16. Date of Next Meeting:** 7.30pm on Thursday 8<sup>th</sup> September 2022

There being no further business, the meeting closed at 9.00pm.

\_\_\_\_\_Chairman

\_\_\_\_\_Date

## **JULY 2022 PLANNING REPORT**

**Change of use of Court Farmhouse and stable building to offices and education space. Alterations to Court Farmhouse and stable building, provision of landscaping, bicycle store, vehicular parking and alterations to access at Court Farm, Church Road, Quenington**

21/02553/FUL & 21/02554/LBC

Status: Awaiting decision

**Redevelopment of former mushroom compost facility to mixed use development at Land at Sunhill, Welsh Way, Poulton (adjacent parish)**

22/00887/FUL

Status: Awaiting decision

**Conversion of stone barn to form separate dwelling at Mawley Farmhouse, Victoria Road, Quenington**

22/00357/FUL & 22/00358/LBC

Status: Awaiting decision

**Replacement porch and rear doors and all windows at Grove House, Church Road, Quenington**

22/00407/FUL & 22/00408/LBC

Status: Awaiting decision

**Demolition of existing porch, re-site front entrance at 1 The Laurels, Mawley Road, Quenington**

22/01031/FUL

Status: Permitted

**Reduce crown of ash at The Little Barn, Mawley Road, Quenington**

22/01232/TCONR

Status: No objection

**Erection of single storey front extension at 8 Spring Gardens, Quenington**

22/01342/FUL

Status: Permitted

**Remove two bows and prune back regrowth on Apple tree at The Laurels, Mawley Road, Quenington**

22/01225/TPO

Status: Permitted

**Conversion of agricultural barn to residential dwelling and erection of associated garage/store with associated works at Parsonage Barn, Poulton Road, Quenington**

21/04000/FUL

Status: Permitted

**Installation of PV panels to south western area of garden and relocation of existing glass house at Beech House, Victoria Road, Quenington**

22/01514/FUL

Status: Awaiting decision

## **July 2022 accounts**

Bank balances as at 8<sup>th</sup> July 2022

**Savings.....£27,363.23**

**Current.....£14,752.76**

### **Business saving account**

Playground	£13,134.81
Cemetery Wall/Maintenance	£6,508.00
General Reserves	£6,000.00
Emergencies Fund	£1,500.00
Unallocated	£220.42
<b>Total</b>	<b>£27,363.23</b>

### **Current account**

**May 2022 Spreadsheet balance**

**£ 25,775.55**

#### **Income**

None

#### **Expenditure** *(Notes in italics refer to minute when item approved)*

BACS79 QVH Rent <i>(July 2013 Item 11.1)</i>	£1,000.00
BACS80 BHIB Insurance <i>(May AGM 2022 Item 9)</i>	£740.57
BACS81 ICCM membership <i>(May 2022 Item 11.5)</i>	£95.00
BACS82 GAPTC membership <i>(Jan 2022 Item 9.5)</i>	£147.44
BACS83 QVH Jubilee Donation <i>(May 2022 Item 2)</i>	£500.00
BACS84 Marston Hill June grass cut <i>(Nov2019 Item9.3)</i>	£852.40
BACS85 Penny Ibbotson May salary <i>(Nov 2012 Item 5)</i>	£302.99
Transfer to Savings <i>(May 2022 Item 11.2)</i>	£5,600.00
Cheque 1140 Friends of F&L Hospital <i>(May 2022 Item 2)</i>	£250.00
BACS86 Marston Hill July grass cut <i>(Nov2019 Item9.3)</i>	£852.40
BACS87 Q Church Fund grass cutting <i>(May 2020 Item 9.4)</i>	£600.00
BACS88 Penny Ibbotson June salary <i>(Nov 2012 Item 5)</i>	£252.00
BACS89 Penny Ibbotson expenses (ICO & Bitdefender)	£79.99

**Total**

**£11,272.79**

**July Spreadsheet Balance**

£14,502.76

#### **Uncleared item**

Cheque 1140 Friends of F&L Hospital

£250.00

**Total agrees with bank statement**

**£14,752.76**

**Relevant Local Government Powers**

<b>Cheque No</b>	<b>Power</b>
BACS79	Local Government Act 1972 s134(4)
BACS81	Local Government Act 1972 s214(2)
BACS84,86	Highways Act 1980 s96, Public Health Act 1875 s164, Open Spaces Act 1906 ss9&10
BACS85,88	Local Government Act 1972s151
BACS 83	Local Government Act 1972s145
Cheque 1140	Local Government Act 1972 s137
BACS34	Local Government Act 1972s137