**QUENINGTON PARISH COUNCIL**

**MINUTES OF THE QUENINGTON PARISH COUNCIL MEETING HELD**

**FOLLOWING THE CONCLUSION OF THE ANNUAL MEETING OF THE PARISH COUNCIL ON 12th June 2025 AT QUENINGTON VILLAGE HALL**

**Present**: Cllr Sallis (Chair), Cllr Scott, Cllr Sayer, Cllr Dooley, Cllr Ryan, Cllr Reynolds,

**In attendance:** Rita Walsh (Clerk), District Councillor Fowles

**1. Apologies for absence:**

No apologies were received.

**2. Open discussion:**

Concerns of a parishioner regarding broadband speeds and the lack of mobile phone signal were reported by one of the councillors.

**3. Declaration of Interest on items on the agenda:**

There were none

**4. To receive a report from County Councillor Dom Morris:**

County Cllr Morris was not in attendance and had not submitted a written report

**5.To receive report from District Councillor David Fowles:**

District Cllr Fowles had submitted a written report and highlighted that a new council leadership team had been appointed following the recent elections. CDC’s budget for next year was likely to be challenging. CDC had been set at target of building 5000 new homes and the new default planning response is to permit unless evidence is provided against this.

**6. Planning:**

**6.1 To consider the following planning applications received before the meeting:**

Erection of outbuildings with associated work at Mawley House, Mawley Road, Quenington, GL75BH

25/01339/FUL

The council discussed the application and determined that they had no objection to it but requested that any permission granted specified that the outbuildings were ancillary to the house.

**6.2 To receive May 2025 Planning Report:**

The June planning report was reviewed and accepted.

**7. Minutes: To confirm the Minutes of the Annual Meeting of the Parish Council and the May meeting held on 8th May 2025 and the Annual Parish Meeting held on the 15th May 2025**

The three sets of minutes were agreed as a true and accurate record of the meetings and were signed off by the Chair.

**8. Clerk’s Report:**

The report had been previously circulated and was accepted. The clerk informed the council that the annual playground inspection will take place in July and that it will cost £150. Councillor Dooley will be doing his playground inspection training next week which will qualify him to undertake the regular inspections of the playground during the year.

**9. Finance:**

**9.1** The May 2025 accounts report was reviewed and approved.

**9.2** The salary payment approved since 1st June was noted as well as the bank charge. It was noted that no income had been received since 1st June 2025.

**9.3** The Council reviewed the list of Direct Debts in place for HMRC and ICO and noted there had been no changes made .

**9.4** Council reviewed the following invoices: GAPTC Internal Audit fee (£210.00), Bitdefender renewal fee (£22.99) and Marston Hill (£1009.20), and approved them for payment.

**9.5** The bank reconciliation on 5th June 2025 was reviewed and accepted

**10. To consider the fee for the CiLCA assessment and agree further actions**

The clerk informed the council that the CiLCA assessment fee will be £450.00, council resolved to pay this.

**Action: Clerk**

**11. To discuss the proposed new traffic management system and agree further actions.**

Councillor Dooley outlined the proposed new system involving the use of three VAS (SID) devices to be located on Netherton Hill, Fairford Road and Coneygar Road. The forms requesting the installation of the devices at the three sites have been sent to Highways who are going to install the devices. Council resolved to adopt the new traffic management system.

Council discussed the proposed partnership with Highways to share data from the SIDs for mutual benefit and resolved to join the partnership.

**Action: Clerk**

**12.** **To discuss the vacancy for a parish councillor and agree further actions**

The elections team at CDC have informed the clerk that, as no parishioners requested an election, the council can fill the vacancy by co-option. The council resolved to advertise the vacancy on the website and the notice board and to place a notice in the August edition of the CHEQS magazine. A deadline for receipt of applications was set for Friday 19th September with the co-option taking place at the parish council meeting on Thursday 9th October. Potential applicants will be advised to contact the clerk for more information about the role and an application form.

**Action: Clerk**

**13. To consider the quote for work to the bus shelter and agree further actions**

This work had previously been offered to a contractor who subsequently withdrew. The quote under consideration was from a new contractor whose quote was for £131.25 excluding cost of materials. The clerk confirmed that she had been given a copy of the contractor’s insurance cover. The council resolved to accept the quote and awarded the contact to Quenington Garden Maintenance. The clerk will contact the company and let them know the decision.

**Action: Clerk**

**14. Items for future meetings**

Adoption of gov.uk domain name and emails

New website to meet accessibility requirements

Maintenance work to notice boards and the post box

Village plan

* Councillor Ryan had circulated a draft report and asked councillors to provide feedback and proposed a timeline to complete the village plan ahead of publishing a draft for public consultation.

**12. Date of next meetings: 7.30pm Thursday 10th July 2025**

There being no further business, the meeting closed at 9.15 pm.

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**June 2025 PLANNING REPORT**

**Full Application for Erection of first floor level over existing garage with associated works at 3 Fairford Road Quenington Cirencester Gloucestershire GL7 5BT**

25/01074/FUL

Status: Awaiting decision

**Two x bird cherries (G1) - reduce the radial spread to 3.5m and remove the branch overhanging the car port and the branch overhanging the churchyard Walnut (T1) - reduce the branches overhanging the outbuildings and directional prune the south-eastern side back to the line of the boundary wall. Poplar and goat willow (G2) - pollard to 2.3m above ground level to allow more light into the flower beds below. Acer (T2) - pollard to 2.3m above ground level to reduce the chances of the tree falling over due to it's heavy bias. Quenington Court Church Road Quenington Cirencester Gloucestershire GL7 5BN**

25/01340/TCONR

Status: Awaiting decision

**Work to reduce size of walnut tree at The Old Post Office Mawley Road Quenington Cirencester Gloucestershire GL7 5BH**

25/01619/TCONR

Status: Awaiting decision

**Full Application for Erection of outbuilding with associated work at Mawley House Mawley Road Quenington Cirencester Gloucestershire**

25/01339/FULStatus: Undecided

On June meeting agenda

May 2025 accounts

Bank balances at 31st May 2025

**Savings........... £58,170.28**

**Current............ £5,269.43**

# Current account

**April 2025 Spreadsheet balance £ 5363.89**

**Income**

VAT refund £2,134.52

**Total income £2,134.52**

**Expenditure** *(Notes in italics refer to minute when item approved)*

Lloyds Bank – Bank charges £4.67

BACS227 Clear Insurance (May 2025, Item 9.4) £1055.11

BACS228 SLCC membership (May 2025, Item 9.4) £160.00

BACS229 Marston Hill (May 2025, Item 9.4) £1009.20

**Total expenditure £2228.98**

**May spreadsheet balance, agrees with the bank account.**

**£ 5269.43**

**Relevant Local Government Powers**

**Cheque No Power**

BACS229 Highways Act 1980 s96, Public Health Act 1875 s164, Open Spaces Act 1906 ss9&10

**To note:**

**Expenditure approved and paid since 1/06/2025**

02/06/2025 Bank charges £4.25

03/06/2025 May salary £744.00

**Income received since 1/06/2025**

No income received

**Direct debit**

No new DD added.

**Bank reconciliation – 5th June 2025**

2024-2025 Accounts spreadsheet balance £4521.18

Treasurers account balance £4521.18