**QUENINGTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD**

**ON 10th JULY 2025 AT QUENINGTON VILLAGE HALL**

**Present**: Cllr Dooley (Chair), Cllr Ryan, Cllr Sayer, Cllr Scott

**In attendance:** Rita Walsh (Clerk), District Councillor Fowles

**1. Apologies for absence:**

Apologies were received and accepted from Councillors Sallis and Reynolds. The Chair confirmed that the meeting was quorate.

**2. Open discussion:**

There was no discussion

**3. Declaration of Interest on items on the agenda:**

No Declarations of Interest were given

**4. To receive a report from County Councillor Dom Morris:**

County Councillor Morris had not sent a written report but sent his apologies for the meeting.

**5. To receive a report from District Councillor David Fowles:**

District Councillor Fowles informed the meeting that Bibury Parish Council were offering either a written report or to attend a parish council meeting to provide an update on problems with coach parking in neighbouring villages. The councillors asked DCllr Fowles to request a written report from Bibury Parish Council. The District Councillor also provided updates on; new house building targets in the Cotswolds, a meeting in June about the proposed new unitary authority, the local flood meetings, progress on the missing link road.

District Councillor Fowles then left the meeting.

**6. Planning:**

**6.1 To consider the following planning applications received before the meeting:**

There were no planning applications to consider

**6.2 To receive the July 2025 Planning Report:**

The July Planning Report was accepted

**7. Minutes: To confirm the Minutes of the Council Meeting held on 12th June 2025**

The minutes were agreed as true and accurate record and were signed off by Chair.

**8. Clerk's Report:**

The Clerk’s report was accepted by the meeting.

**9. Finance:**

**9.1** To review and accept the June 2025 accounts report

The June 2025 accounts report was reviewed and accepted

**9.2** To receive an update on income and approved expenditure since 1st July 2025

The council noted the £4.25 bank charge payment and that no income had been received.

**9.3** To receive an update on Direct Debits currently in place and proposed

There were no changes to the direct debits.

**9.4** Request for authorisation to pay any outstanding invoices -- ROSPA play safety (£1039.00), Marston Hill (£1009.20). The council reviewed the invoices and approved them for payment

**9.5** To agree the bank reconciliation as of 3rd July 2025

The bank reconciliation between the accounts and the bank statement on 3rd July was reviewed and agreed by the council.

**9.6** To receive the internal controls report April -- June 2025

The report on the Internal Controls checks carried out by Cllr Reynolds on 3rd July was reviewed and approved by council.

**9.7** To review budget vs current spend to 30th June 2025

The budget vs current spend for the first three months of the financial year was reviewed by council and approved. No issues were raised by council.

**10. To receive a report on the village plan and resolve any further actions -- Cllr Ryan**

No further changes to the draft village plan were proposed by the council. Council agreed to publish the draft village plan on the website. The clerk was asked to publicise the draft plan using Facebook and the PARVO group email and ask residents to send any comments to her by 23rd August. The final version of the village plan will be presented to council at its meeting on 11th September for approval and publication on the parish council website.

**Action: Cllr Ryan, Clerk**

**11. To discuss the recently introduced digital and data compliance assertion in the annual governance statement and resolve further actions**

Following the inclusion of assertion 10 in the annual governance statement it was proposed that the parish council should transition to .gov.uk digital services and either have a new website or update the current website to meet Web Content Accessibility Guidelines 2.2 AA. Following a discussion of the requirements and the potential cost implications of meeting assertion 10 the council resolved the following:

* To approve the change to a .gov.uk domain and email for the clerk
* To approve the adoption of gov.uk emails for parish councillors
* To have a new website

As the initial quotes received indicated that Parish Online appear to offer the best value for money for .gov.uk domain, emails and a new website, council agreed to request more details about the costs, the training and support package offered to the clerk and timescales for implementation.

**Action: Councillor Dooley, Clerk**

**12. To review the draft Equal Opportunities Policy and to resolve to approve it**

A draft Equal Opportunities policy had been written but issues were identified relating to other associated policies. Council resolved not to adopt the draft version of the policy but asked the clerk to make amendments and bring it back to council for approval.

**Action: Clerk**

**13. To receive an update on the playground and agree further actions**

The clerk updated the council on progress to date with the new lease. Councillor Dooley updated the council on his recent playground inspection training and some issues that he had identified following a quarterly inspection, which will need to be remedied.

**Action: Clerk, Cllr Dooley**

**14. Items for future meetings**

* Emails and website
* Equal opportunities policy

**15. Date of next meeting: 7.30pm, 14th August 2025**

There being no further business, the meeting closed at 9 pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

**July 2025 PLANNING REPORT**

**Full Application for Erection of first floor level over existing garage with associated works at 3 Fairford Road Quenington Cirencester Gloucestershire GL7 5BT**

25/01074/FUL

Status: Permit

**Two x bird cherries (G1) - reduce the radial spread to 3.5m and remove the branch overhanging the car port and the branch overhanging the churchyard Walnut (T1) - reduce the branches overhanging the outbuildings and directional prune the south-eastern side back to the line of the boundary wall. Poplar and goat willow (G2) - pollard to 2.3m above ground level to allow more light into the flower beds below. Acer (T2) - pollard to 2.3m above ground level to reduce the chances of the tree falling over due to it's heavy bias. Quenington Court Church Road Quenington Cirencester Gloucestershire GL7 5BN**

25/01340/TCONR

Status: Decided – No objection

**Work to reduce size of walnut tree at The Old Post Office Mawley Road Quenington Cirencester Gloucestershire GL7 5BH**

25/01619/TCONR

Status: Awaiting decision

**Full Application for Erection of outbuilding with associated work at Mawley House Mawley Road Quenington Cirencester Gloucestershire**

25/01339/FULStatus: Decided - Permit

**Works to trees in conservation areas for Juniper Tree- Fell tree due to rust fungus. at Pool Hay Victoria Road Quenington Cirencester Gloucestershire**

25/01734/TCONR

Status: Awaiting decision

**June 2025 accounts**

Bank balances at 30th June 2025

**Savings........... £58,209.01**

**Current............ £2225.99**

**Current account**

**May 2025 Spreadsheet balance £ 5269.43**

**Income**

Cemetery income £750.00

**Total income £750.00**

**Expenditure** *(Notes in italics refer to minute when item approved)*

Lloyds Bank – Bank charges £4.25

BACS230 Rita Walsh May salary (*Email approval 02/06/2025*) £744.00

BACS231 GAPTC audit fee (June 2025, Item 9.4) £210.00

BACS232 Bitdefender renewal (June 2025, Item 9.4) £22.99

BACS233 GAPTC CiLCA training (May 2025, Item9.4) £450.00

BACS234 Marston Hill (June, 2025, Item 9.4) £1009.20

BACS235 SLCC CiLCA assessment fee (June, 2025, Item 10) £450.00

BACS236 Rita Walsh June salary (*Email approval 29/06/2025*) £903.00

**Total expenditure £3793.44**

**June spreadsheet balance, agrees with the bank account.**

 **£ 2225.99**

**Relevant Local Government Powers**

**Cheque No Power**

BACS234 Highways Act 1980 s96, Public Health Act 1875 s164, Open Spaces Act 1906 ss9&10

BACS230, 236 Local Government Act 1972s151

**To note:**

**Expenditure approved and paid since 1/07/2025**

01/07/2025 Bank charges £4.25

**Income received since 1/07/2025**

No income received

**Direct debit**

No new DD added.

**Bank reconciliation – 3rd July 2025**

2024-2025 Accounts spreadsheet balance £2221.74

Treasurers account balance £2221.74