**Clerk’s Report September2025**

* The contractor is not yet on site to carry out the repairs to the wall at the cemetery but he assures me that the work will be done soon.
* We have now received the annual playground inspection report which I have circulated a link to you all. The playground report is an item on the agenda for the September meeting. I bumped in to the inspector in the playground and she said she will not be able to continue to do our inspection so we will need to find a new inspector, She did offer to provide help or guidance to us going forward if we contact her
* Jan and I had a meeting in the playground with Frances Beeton and her colleague. We made clear that QPC does not responsibility for the woodland or maintenance of the boundary, preferring to have the woodland fenced off from the playground. We also informed them that council accepts the proposal to start the 20 year tenancy from September 2026 to avoid the additional legal costs required to start the new tenancy this year. We stressed the importance of a draft lease being presented to council for it to consider.
* The current three year mowing contract for the green areas in the village runs out at the end of this year. The current contractor has mentioned that he is considering reducing his hours so he may not retender for a new contract. He will let me know his decision on this within the next week.
* The advert to recruit a councillor to fill the vacant seat went out in the August edition of the CHEQS magazine. I have also placed the advert on the notice board and the website. I have received an enquiry about the vacancy from someone who saw the advert so I have sent them some more information and an application form. We currently have two applications although one application does not have the signatures of their two proposers. I have emailed this applicant to remind them that the signatures are required on the application form. The co-option will take place at the October meeting.
* The equal opportunities policy, disciplinary and grievance policies approved at the last meeting are now on the website.
* I would be grateful if you could send me any items / topics that you would like to discuss at the meeting with Hatherop and Coln parish councils on 27th November.
* I have not received the draft a letter from Hatherop, Coln and Quenington Parish Council to send to our MP regarding the ongoing issues with mobile phone coverage. If it is received in time I will bring it to the September meeting for approval and for the Chair to sign.
* I have been in touch with Parish on Line to place our order for the new website and gov.uk domain and emails. They are working on the website and it should be ready in the new couple of weeks.
* Following approval at the August meeting I have booked training for councillors who have responded to my email about this and including alterative dates when training courses are running. If you have yet let me know about your training dates please get in touch so that I can book the training for you.
* We have had the external audit report back from PK Littlejohn who have raised no issues. All the required paperwork that we are required to publish for this has been posted on the notice board and on the website.